

Canadian Network of Pediatric Hospices

Terms of Reference

Purpose:

The Canadian Network of Pediatric Hospices (CNPH) aims to foster collaboration and knowledge exchange among pediatric residential hospices in Canada

Membership:

All pediatric residential hospices in Canada that have registered charity status and a Board of Directors and/or provincial health funding are eligible to participate as members. The committee will elect/acclaim a chair or co-chairs on a 2 yr term.

CHPCA may participate as an observer. CNPH may include others as observers from time to time, depending on the agenda and issues to be discussed.

Meeting frequency:

There will be a minimum of four meetings per year

Quorum:

CNPH requires minimum attendance of 50% of the membership +1 for decision making. Meetings can be held without quorum for discussion purposes.

Functions:

1. Through dialogue and exchange of best practices, to provide opportunities to improve the quality of care in hospices, including the development of guidelines and adoption of standardized tools and practices where applicable.
2. To work in collaboration with the CNPCC Executive Committee and other members-at-large of the CNPCC to improve palliative care for children and their families in Canada.

Reporting:

CNPH operates as a standing sub-committee of the Canadian Network of Palliative Care for Children (CNPCC), under Canadian Hospice Palliative Care Association (CHPCA). Recording of minutes will be circulated among the members. Approved minutes will be distributed to all members, observers, the CNPCC Executive, CHPCA and available to the Members at-large of the CNPCC.

Revised: April 2014