

CANADIAN NETWORK OF PEDIATRIC HOSPICES

Teleconference—March 25, 2011

12:00—1:30 EST

Present : Lloyd Cowin, Lyse Lussier, Kristin Horrell, Filomena Nalewajek, Cheryl Spencer

Regrets : Carol Weldon, Raunie Salminen, Janet McFarlane, Kathryn DaSilva

Minutes

1. Approval of Agenda

- Addition to the Agenda: Skills Matrix for Board Recruitment
- **Agenda Approved**

2. Approval of Minutes of February 24th & 25th, 2011

- Thank you to Janet McFarlane's assistant for doing such a great job in preparing the minutes.
- In the minutes there was an incomplete note about the database being created by Canuck Place. Fil confirmed that the database will collect clinical information more easily which will help to inform practise.
- **Minutes Approved.**

Upcoming Minute Taking Schedule:

- Fil- May 20th
- Lloyd- June
- Cheryl will make up a minute taking schedule and assign members to future meetings.

3. Debrief of Meeting in Calgary

- Committee felt that the face to face meeting in Calgary was very valuable. The committee accomplished a lot in the two days and it served as a good opportunity for everyone to connect in a meaningful way. Thank you again to Rotary Flames for hosting the retreat in February.

4. Business Arising

- Update on CHPCA Conference:

CHPCA Conference in Newfoundland will be held from Sept 8-11th 2011. Calgary has put together a proposal for a presentation that is clinically based and they will be sending individuals from their organization. It was felt that given the clinical focus of the session that it may be beneficial to send a clinical representative from our organizations if our budgets will only allow one participant.

- *Action: Cheryl to contact the other committee members to determine if they are attending the conference. Cheryl to book a meeting room for CNPHC if appropriate.*

At the PNPCC meeting Michael Peterson expressed an interest in the challenge panel and the group suggested posing the question: “When is enough, enough?” This question would explore the line between parent directed care and physician guided care. How do we balance parent’s desires for treatment vs. the medical teams recommendations? How do we respect parents approach and balance that with a physician model. This would have a pediatric focus but could branch out into other areas. This topic is broad and easily approached. We do not need to explore the topic from two opposing sides, but we can instead look at the question as a whole from all angles. Michael will be coordinating a telephone call to discuss this challenge panel topic and members of our committee are welcome to participate.

- *Action: Fil and Lloyd to participate in the planning of this challenge panel topic.*

5. Follow up Action Items from Last Meeting

a) Lloyd to e-mail information about the Globe and Mail Article

Lloyd did email his contact at the Globe and Mail and he copied all of the hospices. Lloyd will follow up with her as none of the hospices have been contacted to date. Please let Lloyd know when the Globe and Mail has been in touch with your organization.

b) Marli to contact Mike regarding the website

Deferred to next meeting

c) Work on getting a TV spot on National Hockey Day- Lloyd & Fil

Lloyd spoke with his contacts at the Senators. The focus would be on how NHL teams support pediatric hospices across the country. Lyse confirmed that the Montreal Canadiens support programs for children to get involved with sports. Even though the Canadians and the Leafs are not current supporters of their local pediatric hospices, they may be open to supporting a one day event.

- *Action: Lloyd will follow up with his contacts at the Senators.*

- *Action: Fil to connect with the Canucks to pitch the idea.*

d) Connect with Sharon Baxter regarding a Pediatric focus on Palliative Care Week- Fil

Deferred to next meeting

e) Develop core components for Pediatric Hospice- Marli

Deferred to next meeting

f) Distribution of Framework from Rogers House and Canuck Place

Rogers House circulated the framework that they utilize for board recruitment, which they developed from a template from Dorothy Ley Hospice.

Fil also shared her template for Canuck Place which they have developed over time. Canuck Place amalgamated their foundation board and governance board and they currently have 15 members with the capacity for 20 members.

These framework templates can help organizations to narrow down the search for appropriate and diverse board members.

6. Other Business

The Committee agreed to invite Clinical Managers and Directors of our hospices to attend a portion of the PNPHC meetings. Clinical based discussions could be first on the agenda and participants could stay on the call if they would like. This format can be tweaked for future meetings, but the committee felt there was a lot of value to including Clinical Management in the meetings.

7. Next Meeting Date

- May 20th at 1:00 EST

8. Adjournment