

CANADIAN NETWORK OF PEDIATRIC HOSPICES

**Teleconference—January 14, 2011
11:00—12:30 EST**

**Present : Lloyd Cowin, Kristin Horrell, Filomena Nalewajek, Janet McFarlane,
Kathryn DaSilva, Cheryl Spencer
Regrets : Carol Weldon, Raunie Salminen, Lyse Lussier**

Minutes

1. Approval of Agenda

- **Approved**

2. Approval of Minutes of September, 2010

- **Deferred**

3. Planning for February Face-to-Face

- The committee discussed the proposed face-to-face meeting in Calgary. It was decided that the face-to-face meeting would occur on February 24th from 9:00 to 4:00 and 25th from 9:00 – whenever finished.
- The proposed items to discuss at the meeting are as follows:
 - 1. Discussion of the committees purpose and vision for the future of the committee**
 - a. Discussion regarding this group vs the CNPCC group and how to avoid duplication of work.**
 - b. Discuss how to keep the lines of communication open with the CNPCC group.**
 - 2. Review of the Terms of Reference with particular emphasis on the goals**
 - a. Discuss the goals and how to break them into manageable chunks**
 - b. Look at developing core criteria of ‘what makes a hospice’.**
 - c. Discussion regarding standards of Free Standing Hospices.**
 - d. Discussion about how to make the Norms of Practice and the Quebec standards more available.**
 - 3. Creation of a workplan for the next two years**
 - 4. Discussion of topics that could be used for a presentation at the CHPCA conference**
- The committee members are encouraged to bring any documents that they have to help facilitate good discussion during the meeting.
- Day #1 of the meeting is to conclude with a tour of the hospice and hospital and dinner will follow afterward.

4. Next Meeting Date

- February 24th and 25th in Calgary

5. Adjournment